



Application For Examination - Instructor (all types) / Senior Coach / AEI

To be completed by the CFI or Chief Coach and returned to the BHPA. The fee for an Instructor examination is £100 (discounted by 50% for first attempt). For AEI exams the fee is £100. For Senior Coach examinations there is no fee for the first attempt. For Senior Coach re-examinations the fee is £50. Please enclose payment with this form or contact the office to arrange an alternative method of payment. Please note that some licences incur an insurance supplement. Before submitting a candidate for examination refer to the notes overleaf and ensure that the pre-requisites are satisfied and that the syllabuses have been covered.

School or Club Name : _____ BHPA Reg. No. _____

Candidate's Name : _____ Individual M/ship No. _____

Address : _____

Post code : _____ Tel. No. daytime: _____ evening: _____

Pilot ratings : _____ Coach appointments held : _____ Instructor licences held : _____

State a preferred month for the examination: _____

Summarise the candidate's record relevant to the type of licence sought (eg - number of days instructing; number of tow launches as Operator; number of aerotows as tug pilot/HG pilot; etc. PA CFI's should indicate the class of canopy eg round/square)

On how many days / flights the candidate acted as : (please specify days / flights)

a) Duty Instructor or	_____
b) Coach in Charge of Towing/Aerotowing	_____
c) Passenger	_____
d) Pilot in charge	_____

At which clubs and under which CFI/CAC/CTC	CFI/CAC/CTC
<u>Clubs</u>	<u>CFI/CAC/CTC</u>

What type of licence is being sought ?:	AEI (Solo)	AEI (Dual)	Senior AEI Dual
(circle as appropriate)	Instructor	Senior Instructor	Senior Coach
	Development Instructor	Senior Development Instructor	

In which discipline: HG PG PA

In which environment: Hill Tow Aerotow Power Round Square

Please note any relevant experience or other air/adventure sports, especially any similar Instructor or Coach ratings held.

Declaration by the CFI/STC: In my opinion the candidate has the necessary aptitude, attitude and qualities required relevant to the licence applied for. His/her knowledge and competence, particularly as an Instructor or Coach are such that I would have confidence in allowing him/her to take sole charge of operations within my club.

I ENCLOSE COPIES OF THE CANDIDATE'S FULLY COMPLETED TI LOG, CURRENT 1st AID CERTIFICATE AND RELEVANT LOG BOOK ENTRIES - I HAVE CARRIED OUT A MOCK EXAMINATION (not required for AEI(D))AND INCLUDE MY APPRAISAL OVERLEAF.

Signed: (CFI/CAC/CTC) _____ Date: _____

Name: _____ Memb. No. _____

FOR OFFICE USE ONLY:

Rec'd:	Ch/PO:	Examiner:	Exam date:	Result:
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NOTES FOR THE CFI/CHIEF TOW or AEROTOW COACH:

Examination arrangements:

Examiners will be appointed and mutually acceptable dates and venues arranged.

The question which the Examiners will ask themselves in assessing the overall ability of the candidate is:

CAN THIS PERSON TAKE SOLE CHARGE OF AN OPERATION UNDER VARIABLE WEATHER CONDITIONS AND REMAIN EFFECTIVE?

Please give your appraisal of the candidate after conducting the mock examination:

The CFI/CTC/CAC's attention is drawn to the pre-requisites listed in the Technical Manual for any candidate to be accepted for examination. The following notes are to provide assistance.

For any candidate to be accepted for examination, they:

(A)

1. Must have access to a current edition of the Technical Manual;
2. Must be aged 18 years or over;
3. Must be recommended by a CFI/CTC/CAC;
4. Must possess a current, relevant First Aid Certificate - (copy enclosed with application).
5. Hold, as appropriate, P rating.

In addition to (A) above, Instructor exam applicants must:

1. be registered as a Trainee Instructor and have satisfied the relevant requirements;
2. must possess a completed TI Log (copy enclosed with application). NOTE: make sure that the candidate has been 'signed off' as competent to brief students for all training Exercises up to CP;
3. have satisfied the training requirements for the relevant discipline;
4. for a Tow licence the appropriate Operator licence must be held;
5. enclose a copy of the Mock exam pro-forma, completed by the CFI or SI conducting the mock exam.

Note: part of the examination will be practical and part will be a verbal interview, and candidates may be required to present a 20 minute lecture to students.

In addition to **(A)** above, Senior Aerotow Coach exam applicants must:

1. have completed at least 100 aerotow launches as towed pilot (at least 50 of which must be hang glider launches);
2. have logged at least 200 hours on weight-shift, with at least 50 hours hang gliding;
3. hold Club Coach, Senior Coach or Instructor qualification;

The candidate will normally be an Aerotow Coach with at least ten days experience of being in charge of, and responsible for operations (as authorised on a day to day basis by his/her CAC).

Note: part of the examination will be practical and part will be a verbal interview, and candidates may be required to present a 20 minute lecture.