



AGENDA – MEETING (2026C)

The next Executive Council meeting will take place on Tuesday 13th October 2026. Commencing at 10.30am at 8 Merus Court, Meridian Business Park, Leicester LE19 1RJ.

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF PREVIOUS MEETINGS – (2026B – 2nd June 2026)**
3. **MATTERS ARISING** (*See action sheet*)
4. **AGM** (*Marc Asquith*)
5. **HONOURS AND AWARDS** (*Jenny Buck*)
6. **REFERRAL OF 2027 SUBSCRIPTION RATES & SALARIES TO F&GP** (*Jenny Buck*)
7. **EXPENSES POLICY** (*Jenny Buck*)
8. **CHAIR'S NOTE RE OPERATIONAL PRIORITIES** (*Jenny Buck*)
9. **RISK REGISTER** (*Jenny Buck*)
10. **WEBSITE UPDATE** (*Paul Dancey / Mark Schaefer*)
11. **MEMBER NO 8** (*Marc Asquith*)
12. **MEMBER NO 9** (*Marc Asquith*)
13. **FUNDING FOR SITE POLYGONS PROJECT** (*Martin Baxter*)
14. **INDIA MEMBERSHIP PROPOSAL** (*Technical Team / Naveen Ravi*)
15. **REPORTS**
 - 15.1 Finance
 - 15.2 FSC
 - 15.3 Insurance
 - 15.4 Sites
 - 15.5 Skywings
 - 15.6 Website
 - 15.7 Competitions
 - 15.8 External Representation
 - 15.9 Paramotor Liaison
 - 15.10 Admin
16. **ANY OTHER BUSINESS**

ACTIONS – OPENED, CONTINUING

WHO	NUMBER	WHAT	STATUS
Paul Dancey / Michelle Lanman	2021 – B7ii	Paul Dancey and Michelle Lanman to work on integrating the online application forms to the database.	Continuing
Jenny Buck	2024 – B12	Jenny Buck to establish a diversity sub-committee and provide a strategy and terms of reference (using current Diversity Policy).	Continuing
Jenny Buck	2024 – C9	Jenny Buck to write to Verbier Summits School requesting the removal of the BHPA logo from their website. A copy of the letter to be sent to SHV.	Continuing
Jenny Buck	2026 – A2	Jenny Buck to review current information available for new members of Exec. and merge into one information pack.	Continuing
Jenny Buck	2026 – A3	Jenny Buck to investigate the most viable route for the future of Flyability.	Continuing
Technical Team	2026 – A6	Technical Team to run an online lapsed member survey.	Continuing
F&GP	2026 – B1	F&GP to re-consider the appointment of a new Assistant Technical Officer, noting proposal from Ian Currer.	Open
Jenny Buck / Angus Langford	2026 – B2	Jenny Buck and Angus Langford to discuss how future sales of the Pilot Handbook will be handled with Mark Dale.	Open
Jenny Buck	2026 – B3	Jenny Buck to write a “Message from the Chair” for Skywings.	Open
Andy McDonald	2026 – B4	Andy McDonald to provide a short biography and photograph for the BHPA website.	Open
Jenny Buck	2026-B5	Jenny Buck to gain agreement from within Exec members as alternate RAeC delegate.	Open
Mark Schaefer	2026 – B6	Mark Schaefer to produce an excel based risk register.	Open
Jenny Buck / Bill Bell	2026 – B7	Jenny Buck and Bill Bell to develop a proposal for a bursary scheme, funded by a bequest from Stephen Penfold’s family, for agreement with them.	Open
Technical Team	2026 – B8	Tandem foot launched paramotoring trial to be referred to FSC.	Open
Technical Team	2026 – B9	Advise Member No. 6 that he can continue with his commercial operation whilst we conduct a trial.	Open
Steve Young	2026 – B10	Future of Skywings to be added to the risk register.	Open
Martin Baxter	2026 – B11	Martin Baxter to forward his 2022 document re Skywings to Joe Schofield and Steve Young.	Open
Joe Schofield	2026 – B12	Joe Schofield to work out the timings for the AGM.	Open
Michelle Lanman	2026 – B13	Michelle Lanman to issue poll for next Exec meeting.	Open
Martin Baxter	2026 – B14	Martin Baxter to contact clubs stating we will be sharing site information with the CAA unless they opt out. Subsequently to release the data to AIS via Tom Hardie.	Open
Martin Baxter	2026 – B15	Martin Baxter to initiate and manage the project to add a 3D polygon to every site in the BHPA database and arrange for it to be shared with AIS.	Open

Martin Heywood	2026 – B16	Martin Heywood to update the Diversity policy to include the advice from the Equality Commission regarding trans gender participation.	Open
Martin Heywood	2026 – B17	Martin Heywood to draft a letter to member no. 7 regarding future membership.	Open
Michelle Lanman	2026 – B18	Michelle Lanman to remove direct debit details so member no 7's fees are not collected.	Open
Jenny Buck	2026 – B19	Jenny Buck to write to the victim.	Open
Angus Langford	2026 – B20	Angus Langford to provide a breakdown of other admin costs for the next meeting.	Open
Martin Baxter	2026 – B21	Martin Baxter to write an article for Skywings promoting the Sites Trust Fund and the BHPA Loan Scheme.	Open