8 Merus Court Tel (0116) 289 4316 Meridian Business Park Leicester LE19 1RJ www.bhpa.co.uk office@bhp.co.uk



Examination Pro-forma

and list those areas ourstanding

When completed the Lead Examiner is to return all pages (except for the temporary licence if the candidate was successful) directly to the BHPA office for processing.

Candidate's name	PART 1 To be completed by the Examination Co-ordinator						
Senior Examiner Exam fee paid £	Candidate's name		M/ship No	_Tel	ephone No		
Assistant Examiner(s) PART 2 To be completed by the Lead Examiner Indicate (/) whether the following documents were produced for verification:	Type of examination applied for						
PART 2 To be completed by the Lead Examiner Indicate (/) whether the following documents were produced for verification:	Senior Examiner			Exa	am fee paid £		
Indicate (/) whether the following documents were produced for verification: BHPA valid membership card/licence Instructor Log Book Valid Driving Licence OR PPL Flight Log Book Fli	Assistant Examiner(s)						
Indicate (/) whether the following documents were produced for verification: BHPA valid membership card/licence Instructor Log Book Valid Driving Licence OR PPL Flight Log Book Fli				-			
BHPA valid membership card/licence Instructor Log Book Valid Driving Licence OR PPL Flight Log Book Pilot rating in the relevant disciplina Proof of training courses attended Proof o	PART 2 To be completed by the	Lead Exami	iner				
Instructor Log Book	Indicate (/) whether the following	documents	were produced for verification:				
Instructor Log Book	Ī						
Valid Driving Licence OR PPL Flight Log Book First Aid Certificate - Capy to BHPA office Prior taining courses attended Proof of training courses Proof of							
First Aid Certificate - Copy to BIPA affice Completed Medical Declaration - Copy to BIPA office Pilot rating in the relevant discipling Proof of training courses attended Pilot rating in the relevant discipling Proof of training courses attended Pilot rating in the relevant discipling Proof of training courses attended Pilot required docurpents Pilot							
Completed Medical Declaration - Copylo BHPA difice Pilot rating in the relevant discipling Proof of training courses attended (See Technical Manual for required docurpents by each licence) Date of examination: Circumstances of examination (post-course, in situ at school, liberus extension, etc.): Comments: PART 3 Examiner's recommendations (delete as necessary) It is / is not recommended that a Licence be issued in the following categories: PARAGLIDING HANG GLIDING PARASCENDING Dual Pilot AEI(Dual) AEI		☐ Fligh	nt Log Book				
Pilot rating in the relevant discipline Proof of training courses attended Proof of training courses Proof of trai							
Proof of training courses attended Csee Technical Manual for required documents (Present licence)				BHPA	A office		
Date of examination:				11			
Date of examination: Circumstances of examination (post-course, in situ at school, licence extension, etc.): Comments: PART 3			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	~	-\		
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Instructor Senior Instructor Senior Instructor Senior Instructor Development Instructor Development Instructor Development Instructor Senior Development Instructor Senior Development Instructor Senior Development Instructor Senior Instructor In	Senior AEI(Dual)				AEI(Solo) Round Land		
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Development Instructor					Senior AEI(Dual)		
Senior Development Instructor					Instructor		
Hill	•				Senior Instructor		
Hill	Environmente :		Carrier and a				
Senior Tow Coach Senior Tow Coach Senior Power Coach Senior Aerotow Coach Senior Tow Coach Senior Tow Coach Senior Tow Coach Square Senior Tow Coach Senior Tow Coach Senior Tow Coach Round If successful the candidate has been issued with a temporary licence (see final page). If unsuccessful it is recommended that the candidate is allowed to apply for a re-test, after months.		d Flvina 🖂		w 🗆	Round 🗆 Square 🗆		
Senior Power Coach Senior Aerotow Coach Senior Aerotow Coach If successful the candidate has been issued with a temporary licence (see final page). If unsuccessful it is recommended that the candidate is allowed to apply for a re-test, after months.		, 5 –					
Senior Power Coach Senior Aerotow Coach Senior Aerotow Coach If successful the candidate has been issued with a temporary licence (see final page). If unsuccessful it is recommended that the candidate is allowed to apply for a re-test, after months.	Senior Tow Coach	— <u>—</u>	Sonior Tow Cooch		Senior Tow Coach Square		
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Name (Lead Examiner): Signed:	Name (Lead Examiner):		Signed	:			
If the examination was not completed state the reason							

Tel 0116 2894 316



Senior Tow Coach Examination

Func	tions to be scrutinised	Good	Average	Poor
1.	Leadership: a) Personal example			
	b) Setting standards			
	c) Getting all tow personnel to give of their best			
	d) Management of Tow Coaches and Operators			
2.	Decision making: Sound and decisive operational judgement	>		
3.	Administration: a) Knowledge and understanding of the Technical Manual			
	b) Practical and organisational experience			
	c) Accident recording / reporting			
	d) Understanding of role re Declarations of Support			
4.	Tow Endorsements: The candidate is to demonstrate the ability to train potential tow endorsed pilots as per the syllabus set out in the TechnicalManual.			
5.	Operator training and assessment: Constructively discuss with the examiner the selection, training and continuous evaluation of trainee Operators.			
6.	Tow Coach Training: Constructively discuss with the examiner the selection, training and continuous evaluation of potential Tow Coaches.			

NOTES

It is expected that the Senior Tow Coach Examination will take 1. one day to complete.

Examination and Inspection Panel, FSC date 03/11.

REPORT TO THE CHIEF EXAMINER

The Lead Examiner is to complete this section.

The Lead Examiner's comments will form the basis of the Chief Examiner's Report to the candidate's Chief Flying Instructor on the standard attained, so it is essential to provide an objective assessment, concentrating on those areas of outstanding success or failure. Candidate's name: Examination date: Chief Examiner's comments:

To the CFI: This report is intended to highlight any weak points in the candidate which, although not perhaps sufficient to warrant failure, will need further training or correction.

It will also help to identify any recurring faults in candidates which you present for examination.

TEMPORARY LICENCE

The Chief Examiner's Brief

The Lead Examiner should read out each point in the relevant section below in turn and satisfy himself that the newly licenced member is aware of the added responsibilities. After adding any constructive comments he is to complete the Temporary Licence at the bottom of this page and hand this complete page to the successful candidate.

For newly Licensed Instructors:

The Chairman of the Flying and Safety Committee wants you made aware of the following points:

- 1. You may only instruct students in the disciplines shown on your licence.
- 2. You have a DUTY OF CARE towards your students. Don't be intimidated by anyone to carry out operations or training that you are not happy with; and do not hesitate to cease flying or restrict or repeat exercises.
- 3. You MUST warn all newcomers into the sport about the RISK of injury. It is a sport NOT a fun fair ride.
- Make certain that every student is a BHPA member issue an Introductory Membership Certificate or check their BHPA membership card.
- 5. Treat every situation as unique students, launches and flights. Be ready for the unexpected and remember that the weather can change dramatically, especially in hilly terrain, near the coast, or in the summer.
- 6. If you're not sure whether or not to submit an Incident Report, then send it anyway.
- 7. Read, take note and act on all Safety and Training information which may appear in SKYWINGS magazine, plus any official Safety Notices you may receive.
- 8. The issue of your licence means you are considered competent to operate unsupervised and to train students and pilots to all levels within the permitted categories. You have much still to learn, however, but providing you maintain the correct attitude and approach to the sport you will improve as your experience grows.
- 9. You should be thoroughly conversant with the relevant sections of the Technical Manual.
- 10. SAFETY REQUIREMENTS AND OPERATING PROCEDURES MUST BE FOLLOWED.

11. To add Extensions to this new Licence	e you should contact your OFI for details of how to proceed.	
LEAD EXAMINER'S COMMENTS:	1	
TEMPORARY LICENCE	MI	

This is to certilfy that, subject to compliance with the Rules and Regulations of the British Hang Gliding & Paragliding Association, a temporary Licence is granted in the category shown below for a period of 28 days from:

Date:

PARAGLIDING		HANG GLIDING		PARASCENDING	
FARAGLIDING		HANG GLIDING		PARASCENDING	
Dual Pilot		Dual Pilot		Dual Pilot Square	
AEI(Dual)		AEI(Dual)		AEI(Dual) Square Tow	
Senior AEI(Dual)		Senior AEI(Dual)		AEI(Solo) Round Land	
		, ,		Senior AEI(Solo)	
Instructor		Instructor		Senior AEI(Dual)	
Senior Instructor		Senior Instructor			
Development Instructor		Development Instructor		Instructor	
Senior Development Instructor		Senior Development Instructor		Senior Instructor	
Environments :		Environments :			
Hill □ Tow □ Power □ Speed Flying □		Hill □ Tow □ Power □ Aerotow □		Round Square	
Senior Tow Coach		Senior Tow Coach	$\overline{\Box}$	Senior Tow Coach Square	
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		Senior Aerotow Coach			
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Examiner's signature:	Examiner's name:
Litarriller 5 Signature.	Liaminer S name.

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