



## Meeting 2018C of the BHPA Executive Council

These minutes are not for circulation outside the Board Members and attendees until approved.

Meeting held on Thursday 8<sup>th</sup> November 2018 at 8 Merus Court, Meridian Park, Leicester LE19 1RJ.

### Present

Marc Asquith  
Martin Baxter  
Bill Bell  
Ed Cunliffe  
Paul Dancey  
Angus Langford  
Mark Meadows  
Angus Pinkerton  
Richard Shaw

### In attendance:

Ian Curren  
Michelle Lanman  
Joe Schofield  
Mark Shaw  
Dave Thompson

### Apologies:

Martin Heywood  
Adrian Thomas  
John Welch

### ITEM 1: APOLOGIES FOR ABSENCE

Apologies had been received from Martin Heywood, Adrian Thomas and John Welch.

### ITEM 2: MINUTES OF PREVIOUS MEETING

The minutes from the previous Exec meeting, held on Tuesday 19<sup>th</sup> June 2018, were approved.

### ITEM 3: MATTERS ARISING

2017 – A4	Continuing
2017 – B7	Continuing
2017 – C4	Continuing
2018 – A2	Closed
2018 – A5	Closed
2018 – B1	Continuing
2018 – B2	Continuing
2018 – B3	Closed
2018 – B4	Closed
2018 – B5	Closed
2018 – B6	Closed
2018 – B7	Closed
2018 – B8	Continuing
2018 – B9	Continuing
2018 – B10	Closed

### ITEM 4: FLYABILITY – NEW TRUSTEE

Marc Asquith had received a request, from Flyability, to appoint Charlie Richardson as a new trustee. He explained that approval was required from the Exec. This was granted.

**FOR ACTION: (2018 – C1) Marc Asquith to inform Flyability that Charlie Richardson has been approved to be a trustee.**

### ITEM 5: AWARDS

Award nominations were discussed and agreed.

**FOR ACTION: (2018 – C2) Angus Pinkerton to compile a citation for a member body.**

**FOR ACTION: (2018 – C3) Joe Schofield to proof read and edit award citations.**

### ITEM 6: JOE THOMPSON

In 1998 Joe Thompson sued the Association for defamation regarding his patent for a perpetual motion machine. He lost the case and as he was unable to pay the costs a charge was created against his property.

We have attempted, unsuccessfully, to follow this up with the Land Registry. Marc Asquith therefore asked for approval to engage a land law solicitor to track the charge down and ensure we have the necessary paperwork.

Approval was granted.

## **ITEM 7: FAI SPORTING LICENCE APPLICATION FORM**

Michelle Lanman asked for approval to amend the wording on the FAI application form.

Currently we ask applicants to confirm they have not represented any other nation at any FAI sporting event in the last two calendar years. The amendment will insert 'in a first category event' into the statement.

The amendment was approved.

**FOR ACTION: (2018 – C4) Michelle Lanman to amend the FAI application form.**

## **ITEM 8: PG COMPS – INNES POWELL FATALITY ISSUES**

Marc Asquith and Bill Bell reported back on a meeting held on Sunday 4<sup>th</sup> November where representatives of the competitions panels were invited along with the Technical team to discuss the handling of incidents.

It was apparent after analysing past incidents that none of the groups had a complete guide advising how to handle things correctly. It was also highlighted that the disclaimers and waivers being used are not adequate.

It was agreed that the group would work together to produce various documents including a check list for dealing with the aftermath of a serious incident. They will also look at producing a list of things pilots should check they are covered for when obtaining insurance.

## **ITEM 9: PARAMOTORS - RSPB**

Marc Asquith reported on the increasing number of complaints we are getting about paramotors flying over sanctuaries. Pilots have experienced heavy handed approaches from wardens telling them they are breaking the law.

Marc suggested we contact the RSPB advising them on the legalities. Pilots are not responsible for any problems arising on the ground providing they are flying above 500 feet.

As many of these sites are not marked on maps it was suggested we explain to them what NOTAM's are, and also give them the opportunity to write an article for Skywings.

**FOR ACTION: (2018 – C5) Martin Baxter and Richard Shaw to write to the RSPB.**

## **ITEM 10: AGM**

It was agreed that Bill Bell, Martin Heywood, Angus Langford and John Welch would stand for re-election at the AGM in March 2019.

**FOR ACTION: (2018 – C6) Bill Bell, Martin Heywood, Angus Langford and John Welch to provide a paragraph about themselves for inclusion in the voting papers.**

Marc Asquith asked for the paperwork issued to new nominees to include a note informing them that they would be required to provide documents for money laundering checks.

**FOR ACTION: (2018 – C7) Michelle Lanman to amend the application for new Exec nominees advising that they will be required to provide their documents for money laundering checks.**

Angus Langford requested that Exec members report back fully at the AGM meeting rather than referring attendees to their reports.

## **ITEM 11: DIGITAL MEMBERSHIP CARDS**

Michelle Lanman had circulated a proposal from Simon Dale to compare against that from Cardskipper discussed at the previous meeting. After discussion it was agreed that we would proceed with Simon's proposal, which was more cost effective, and tied us in for one year's commitment rather than Cardskipper's three.

## **ITEM 12: MILEAGE RATES**

The revision of mileage rates paid to employed staff and volunteers was referred to F&GP.

**FOR ACTION: (2018 – C8) F&GP to review the mileage rates paid to employed staff and volunteers and circulate to Exec for approval.**

## **ITEM 13: SUB 70KG SELF PROPELLED HANG GLIDERS: TRAINING & INSURANCE**

Ian Curren reported on the difficulties sub 70kg self-propelled hang glider pilots are encountering with obtaining insurance cover whilst training.

We have a training syllabus written and ready to use but as training would normally include dual airtime on a Permit to Fly microlight, this would mean the instructor would need to be a CAA Flying Instructor. We have approached suitable candidates; however, they have so far elected not to go forward with registering as BHPA HG Power. They would need to purchase an older slower machine for training and they are not willing to invest in this.

This leaves a gap as potential pilots who don't have a NPPL or a BHPA Pilot qualification do not meet our criteria and are faced with sourcing insurance elsewhere.

After discussion it was agreed that we would allow CAA Instructors to supervise from EP to CP so that the pilot could benefit from BHPA insurance.

## ITEM 14: CAA MEETING REF PARAMOTOR AIRSPACE INFRINGEMENTS

Marc Asquith reported back on the recent CAA meeting he attended with the Technical team. The CAA are receiving an increasing number of complaints and were of the opinion that the problem was ours and that we were being unhelpful resolving these.

It was pointed out that in the past the CAA would not agree that pilots should have training and had de-regulated the sport.

Moving forward it was agreed that we would help identify pilots where possible and in turn the CAA would advise who they are planning to prosecute. When a prosecution takes place, the CAA will undertake a routine consideration to confiscate equipment

It was agreed to produce a communication strategy to be distributed with all new paramotors purchased and also circulated to non BHPA schools.

**FOR ACTION: (2018 – C9) Mark Shaw to produce a communication strategy.**

## ITEM 15: MALVERN AEROTOW CLUB APPLICATION FOR BHPA LOAN

A loan application had been circulated from Malvern Aerotow Club requesting funds to purchase the Foxtug aircraft developed by Donald MacKenzie.

The loan was approved.

**FOR ACTION: (2018 – C10) Angus Langford to agree loan terms with Malvern Aerotow Club.**

## ITEM 16: REPORTS

### 16.1 Finance

Angus Langford's report had been circulated together with the audited accounts for March 2018, for which he requested approval. The accounts were approved.

Angus's report also discussed the intention to change auditors which will be included in the AGM voting papers.

**FOR ACTION: (2018 – C11) Angus Langford to write to Clear and Lane terminating our contract with them.**

Marc Asquith asked for the setting of next year's subscription rates to be referred to F&GP. This was approved with the proviso that the new rates be circulated to the rest of the Exec for agreement by email.

**FOR ACTION: (2018 – C12) F&GP to review subscription rates.**

Exec resolved that F&GP review staff salaries.

**FOR ACTION: (2018 – C13) F&GP to review staff salaries.**

### 16.2 FSC

**16.2.1** Angus Pinkerton reported on the recent HG Instructor course which had been held at Greendragons. We have received good feedback and will run another should we get sufficient interest.

**16.2.2** On the investigations front there have been 2 fatal incidents abroad, both BHPA members, and 5 fatal paramotor incidents, none of which were BHPA members.

**16.2.3** The Exec considered the anticipated renewal applications from two members and their school due March 2019. It was determined that were the applications in front of them now they would be refused in accordance with Article 3 of the Articles of Association. It was agreed that the chairman would write and advise them of the Exec's current position. Exec would fully consider applications from these members upon receipt.

**FOR ACTION: (2018 – C14) Marc Asquith to write to the members in question advising of the Exec's current position.**

### 16.3 Insurance

Our insurance is due for renewal on 1<sup>st</sup> January 2019. There are two claims which will potentially result in sizable payouts, this will impact on our renewal premium.

### 16.4 Sites

Martin Baxter's report had been circulated. The fund currently stands at £52,189.

### 16.5 Skywings

Paul Dancey's report had been circulated. Skywings continues to be delivered on time and within budget, however the budget will need reviewing for 2019/20.

### 16.6 Website

Paul Dancey's report had been circulated.

### 16.7 Competitions

Bill Bell's report had been circulated.

### 16.8 External representation

Marc Asquith advised that the RAeC have a new chairman, David Monks, following Patrick Naegelis decision to stand down.

#### **16.9 School Liaison**

John Welch was not at the meeting and there was no discussion.

#### **16.10 Paramotor Liaison**

Parafest will take place on 12<sup>th</sup> July 2019 at Caerwys, North Wales.

#### **16.11 Admin**

Nothing to report.

### **ITEM 17: ANY OTHER BUSINESS**

It was requested that we have some general business cards printed for use by the Exec.

***FOR ACTION: (2018 – 15) Michelle Lanman to arrange the printing of business cards.***

There being no other business the Chairman closed the meeting.

## ACTIONS – OPENED, CONTINUING

WHO	NUMBER	WHAT	STATUS
Martin Heywood	2017 – A4	Martin Heywood to produce an Equal Opportunities Policy.	Continuing
Martin Heywood	2017 – B7	Martin Heywood to produce a document re EEA cover to pass on to Martin Mansley.	Continuing
Bill Bell	2017 – C4	Bill Bell to approach the Charities Commission with a proposal.	Continuing
Marc Asquith / Angus Pinkerton / Michelle Lanman	2018 – B1	Marc Asquith, Angus Pinkerton and Michelle Lanman to review the GDPR policy document.	Continuing
Angus Pinkerton	2018 – B2	Angus Pinkerton to download the GDPR template from the Sports & Recreation Alliance website.	Continuing
Michelle Lanman / Dave Thompson	2018 – B8	Michelle Lanman and Dave Thompson to source camera and microphone to live stream the 2019 AGM.	Continuing
Martin Baxter	2018 – B9	Martin Baxter to chase South West Wales and Long Mynd to respond re site information.	Continuing
Marc Asquith	2018 – C1	Marc Asquith to inform Flyability that Charlie Richardson has been approved to be a trustee.	Open
Angus Pinkerton	2018 – C2	Angus Pinkerton to compile a citation for a member body.	Open
Joe Schofield	2018 – C3	Joe Schofield to proof read and edit award citations.	Open
Michelle Lanman	2018 – C4	Michelle Lanman to amend the FAI application form.	Open
Martin Baxter / Richard Shaw	2018 – C5	Martin Baxter and Richard Shaw to write to the RSPB.	Open
Bill Bell / Martin Heywood / Angus Langford / John Welch	2018 – C6	Bill Bell, Martin Heywood, Angus Langford and John Welch to provide a paragraph about themselves for inclusion in the voting papers.	Open
Michelle Lanman	2018 – C7	Michelle Lanman to amend the application for new Exec nominees advising that they will be required to provide their documents for money laundering checks.	Open
F&GP	2018 – C8	F&GP to review the mileage rates paid to employed staff and volunteers and circulate to Exec for approval.	Open
Mark Shaw	2018 – C9	Mark Shaw to produce a communication strategy.	Open
Angus Langford	2018 – C10	Angus Langford to agree loan terms with Malvern Aerotow Club.	Open
Angus Langford	2018 – C11	Angus Langford to write to Clear and Lane terminating our contract with them.	Open
F&GP	2018 – C12	F&GP to review subscription rates.	Open
F&GP	2018 – C13	F&GP to review staff salaries.	Open
Marc Asquith	2018 – C14	Marc Asquith to write to the members in question advising of the Exec's current position.	Open
Michelle Lanman	2018 – C15	Michelle Lanman to arrange the printing of business cards.	Open