



## Meeting 2017A of the BHPA Executive Council

These minutes are not for circulation outside the Board Members and attendees.

Meeting held on Saturday 25th February 2017 at the Belfry Hotel, Nottingham.

**Present**

Marc Asquith  
Martin Baxter  
Bill Bell  
Martin Heywood  
Brett Janaway  
Angus Langford  
Angus Pinkerton  
Richard Shaw  
John Welch

**In attendance:**

Ian Curren  
Michelle Lanman  
Joe Schofield  
Mark Shaw  
Dave Thompson

**Apologies:**

Ed Cunliffe  
Paul Dancey  
Adrian Thomas

### ITEM 1: APOLOGIES FOR ABSENCE

Apologies had been received from Ed Cunliffe, Paul Dancey and Adrian Thomas.

### ITEM 2: MINUTES OF PREVIOUS MEETING

#### Exec Minutes 2016C

The minutes were approved without amendment.

### ITEM 3: MATTERS ARISING

2015 – C2	Closed
2016 – A3	Continuing
2016 – A5	Closed
2016 – B5	Continuing
2016 – B7	Closed
2016 – B10	Closed
2016 – C1	Closed
2016 – C2	Closed
2016 – C3	Closed
2016 – C4	Continuing
2016 – C5	Closed
2016 – C6	Removed
2016 – C7	Closed
2016 – C8	Continuing. Mark Shaw issued his research so far. It was agreed to investigate further.
2016 – C9	Closed.
2016 – C10	Closed.
2016 – C11	Continuing
2016 – C12	Closed
2016 – C13	Continuing

2016 – C14	Closed. It was agreed that the concessionary rate for over 60's will be amended to 67 from 1 <sup>st</sup> April 2018.
2016 – C15	Closed. Mark Shaw requested the page be made more visible.
2016 – C16	Continuing
2016 – C17	Closed
2016 – C18	Closed

### ITEM 4: POST AGM

Marc Asquith welcomed Richard Shaw to the Exec.

He asked if anyone wished to take on the role of chairman. As there were no volunteers Marc agreed to continue in the role. However because of Marc's heavy workload it was agreed that Martin Heywood would assist.

### ITEM 5: ADVERTISING IN MICROLIGHT FLYER MAGAZINE

Michelle Lanman reported on the spending to date on advertising and that we have 200 members registered to fly 'permit to fly' microlights. It was agreed that it was worthwhile continuing to advertise, but that this should be reviewed regularly.

**FOR ACTION: (2017 – A1) Marc Asquith to monitor and report back.**

## **ITEM 6: BHPA TRAINERS CONFERENCE 2018**

Ian Curren had circulated a proposal for a 2 day Trainers Conference in February 2018. The first day focussing on Instructor / School items (a weekday) and the second on Post CP training / Pilot Development Scheme / Coaching (weekend day). This was agreed in principle with Ian tasked with confirming a budget.

**FOR ACTION: (2017 – A2) Ian Curren to confirm the costs of running a BHPA Trainers Conference.**

## **ITEM 7: PARAFEST 2017**

Ian Curren reported that an Event Organisers meeting held in January 2017 had confirmed that the Parafest event was not classed as a display. It was therefore cleared to proceed as planned providing they were appropriately publicised and insured, and all air laws and low flying rules were observed.

It was agreed that it was important the BHPA took the opportunity to attend and recruit new members.

Mark Meadows had asked for sponsorship from the BHPA to cover the costs of supplying a marquee. It was agreed that Ian Curren would discuss this further with him.

**FOR ACTION: (2017 – A3) Ian Curren to discuss sponsorship amounts with Mark Meadows.**

## **ITEM 8: EQUAL OPPORTUNITIES POLICY**

A draft policy had been issued for review, however after some discussion it was decided that further work was needed to simplify it.

**FOR ACTION: (2017 – A4) Marc Asquith to produce an Equal Opportunities Policy.**

## **ITEM 9: INSURANCE COVER FOR MEMBERS FLYING WITH WHEELS**

Ian Curren had been approached about insurance cover for pilots flying with wheels.

Angus Pinkerton confirmed that at present we do not cover powered trikes, and are unable to look at individual cases because of time constraints. However work is underway with the CAA to determine a route forward and it is hoped a resolution will be reached soon.

**FOR ACTION: (2017 – A5) Ian Curren to notify relevant members that our insurance does not cover powered trikes.**

## **ITEM 10: HANG GLIDING INSTRUCTOR COURSE**

Ian Curren had circulated a proposal to run a subsidised Hang Glider Instructor course. The full cost of the course would be around £600 per person, which has effectively put off some of the candidates who have no commercial interest, meaning the course would not have enough numbers to be viable. Ian's proposal to charge around £250 per head would mean the Association subsidising the course to a value of around £2000.

Marc Asquith pointed out that, as hang gliding is in decline this could be a positive step. There are still people who wish to learn to hang glide but they struggle to find places to do this.

After discussion it was agreed that the course would be subsidised to the level needed to allow it to run.

**FOR ACTION: (2017 – A6) Ian Curren to look in more detail at running a residential hang gliding instructor course.**

## **ITEM 11: ACCEPTING AND INSURING EUROPEAN MEMBERS**

Dave Thompson asked if the Exec would consider accepting European members, and giving them insurance cover, as this would increase our membership numbers without having any great impact on liability.

Martin Heywood confirmed he would put together a paper for the next Exec meeting, as there were a few areas that need careful consideration. He would then approach our new insurers.

**FOR ACTION: (2017 – A7) Martin Heywood to produce a paper re insuring European members and report back at next Exec meeting.**

## **ITEM 12: REPORTS**

All reports had been discussed at the AGM.

## **ITEM 13: ANY OTHER BUSINESS**

13.1 Martin Heywood proposed that Michelle Lanman and Stephanie Blankley be allowed access to view the Sites Trust bank account via the online banking facility. This was agreed.

**FOR ACTION: (2017 – A8) Martin Heywood to complete the necessary form to allow access.**

13.2 Brett Janaway commented that CIVL have decided to allow APPI to issue IPPI cards in certain countries. Marc Asquith confirmed that at the latest EHPU meeting in January 2017 it was agreed that IPPI cards issued by APPI would not be accepted, in line with the previous decision made in 2013.

13.3 Michelle Lanman asked for guidance on payment of a recent invoice from The Royal Aero Club for FAI Record Certificates to the value of £1760. It was noted that the cost of the Certificates has risen considerably in recent time and that we need to agree a policy for payment moving forward. John Welch's suggestion that this should be on a discretionary basis was agreed.

***FOR ACTION: (2017 – A9) Michelle Lanman to arrange payment to The Royal Aero Club.***

***FOR ACTION: (2017 – A10) Marc Asquith & Joe Schofield to publish the BHPA policy in Skywings.***

There being no other business the Chairman closed the meeting.

## ACTIONS – OPENED, CONTINUING

WHO	NUMBER	WHAT	STATUS
Marc Asquith	2016 – A3	Marc Asquith to look at the feasibility of holding a chairman's dinner	Continuing
Martin Heywood	2016 – B5	Martin Heywood to investigate extending our insurance cover for single seat balloons and single seat sailplanes.	Continuing
Marc Asquith	2016 – C4	Marc Asquith to report to F&GP on Romero life and personal injury insurance.	Continuing
Ian Curren / Mark Shaw	2016 – C8	Ian Curren and Mark Shaw to review the Dual Flying Factsheet with reference to tandem acro paragliding.	Continuing
Bill Bell	2016 – C11	Bill Bell to obtain quotes for completing phase one of his wills and legacies proposal.	Continuing
Marc Asquith	2016 – C13	Marc Asquith to discuss the details of the reciprocal agreement with Ski Club GB.	Continuing
Ian Curren	2016 - C16	Ian Curren to put together a proposal for the CAA regarding wheeled paramotors.	Continuing
Marc Asquith	2017 – A1	Marc Asquith to monitor and report back on advertising in Microlight Flyer magazine.	Open
Ian Curren	2017 – A2	Ian Curren to confirm the costs of running a BHPA Trainers Conference.	Open
Ian Curren	2017 – A3	Ian Curren to discuss sponsorship with Mark Meadows for Parafest 2017.	Open
Marc Asquith	2017 – A4	Marc Asquith to produce an Equal Opportunities Policy.	Open
Ian Curren	2017 – A5	Ian Curren to notify relevant members that our insurance does not cover powered trikes.	Open
Ian Curren	2017 – A6	Ian Curren to investigate further running a residential hang gliding instructor course.	Open
Martin Heywood	2017 – A7	Martin Heywood to produce a paper re insuring European members and report back.	Open
Martin Heywood	2017 – A8	Martin Heywood to complete the necessary form to allow online access to the Sites Trust bank account.	Open
Michelle Lanman	2017 – A9	Michelle Lanman to arrange payment to The Royal Aero Club.	Open
Marc Asquith / Joe Schofield	2017 – A10	Marc Asquith & Joe Schofield to publish the BHPA policy on paying for record certificates in Skywings.	Open