



Instructor Competence Report

Assessor:	BHPA number:	Date:
TI/Instructor/SI assessed:	BHPA number:	

Competence	Performance Criteria	Skill Level	Remarks (comment only if necessary)
Technical Knowledge	Knowledge of Inst/Student ratios & reasons		
	Knowledge of appropriate PRS syllabus		
	Responsibilities of TI/Instructor/SI		
	Knowledge of Safety Requirements & Recommended Practices		
Training Delivery	Ability to establish good learning environment		
	Clear accurate information		
	Manner, pace and style		
	Giving feedback during lessons/exercises		
	Good knowledge of subject		
Demonstrations	Researches and prepares training materials		
	Planning		
	Handling		
Currency	Use of correct 'Patter'		
	Personal flying practice		
	Regular practical instruction		
Validating	Regular theoretical instruction		
	Assessing students and providing feedback		
	Analysis of feedback to improve training provided		
	Confirmation of learning and use of tests		

Overall comments
Note: Only skill level 4 and above is a Pass (see Objective Skill Levels sheet)

Pass/Fail	Assessors sig:
	TI/Instructor/SI assessed sig:
Comment of TI/Instructor/SI Overall comments assessed (optional)	



INSTRUCTOR OBJECTIVE SKILL LEVELS

The Objective Skill Level is an assessment of the instructor's skill level against the Standards agreed by the BHPA FSC. The Skill Levels are as follows:

Skill Level 7	<p>The skill level one would expect from an experienced instructor who was completely familiar with the exercise/lesson. A polished, confident, competent and relaxed performance. No comments required. No debrief points. Test Question: Is there anything at all I need to say to improve the skill level? Answer: No = 7. Yes = 6.</p>
Skill Level 6	<p>The skill level one would expect from an experienced instructor who was familiar with the exercise. A minor comment/suggestion needed to hit the top skill level but overall a good performance. Test Question: Is there much that I need to say to improve the skill level? Answer: No, only a small comment/suggestions = 6. Yes, a few pointers = 5.</p>
Skill Level 5	<p>The skill level one would expect from an experienced instructor who was becoming quite familiar with the exercise. There was some very minor errors/omissions. There was room for improvement but the overall result was most effective. Some very minor debrief points but no areas of concern. Test question: Is the skill level developing to a good standard? Answer: Yes, just a few pointers = 5. No, not yet although it was satisfactory = 4.</p>
Skill Level 4	<p>The skill level one would expect from an experienced instructor who was inexperienced on the exercise. There were errors/omissions but none to cause concern and the overall result was still effective. Room for improvement, several debrief points but more as guidance rather than major criticism. Test Question: Is the skill level good enough to satisfy the objective? Answer: Yes = 4. No = 3.</p>
Skill Level 3	<p>Not quite up to the required skill level but getting close. Quite a few errors/omissions. Needs to practise but generally in the right area. Needed prompting to steer in the right direction. Some repetition required to consolidate skill. Test Question: Is the skill level just in need of a re-briefing and some practise? Answer: Yes, that should solve the problem = 3. No there is more to it than that = 2.</p>
Skill Level 2	<p>Not up to the required skill level but making some progress during the exercise. Several errors/omissions, some of which needed a re-demonstration to ensure the area of concern was understood. Test Question: Can the skill level be developed satisfactorily during the next exercise? Answer: Yes, providing some time is devoted to it = 2. No = 1.</p>
Skill Level 1	<p>Not up to the required skill level. Several significant errors/omissions. Debriefs and re-demonstrations were required but no clear improvement was made. Intervention may have been required. Aspects of the lesson were potentially unsafe. This skill level is fail. Test Question: Does the skill level need to be resolved before teaching this again? Answer: Yes = 1. No, progress will be made providing some time is devoted to it = 2.</p>