



Name: _____
Address: _____

Postcode _____
Memb. No. _____

FOR OFFICE USE ONLY

Membership Type _____ Expiry Month _____
Rec'd: _____ Checked: _____ Entered: _____

Instructions to your Bank/Building Society to pay Direct Debits

Please complete 1 - 5 to instruct your branch to make payments directly from your account. Then return the form direct to:
BHPA, 8 Merus Court, Meridian Business Park, Leicester, LE19 1RJ.



1 Please write the full postal address of your branch in the box below.

To: The Manager
..... Bank/Building Society
Address

.....
.....
Postcode

Originator's Identification Number: **907834**

Originator's Reference

This number is not an integral part of this instruction.

2 Name of account holder:

3 Account number:

4 Branch Sort Code:

 - -

5 Your instructions to your Bank/Building Society and signature(s)

- I/We instruct you to pay Direct Debits from my/our account at the request of the British Hang Gliding and Paragliding Association Ltd (BHPA).
- The amounts are variable and may be debited on various dates.
- I/We understand that the BHPA may change the amounts and dates only after giving me/us prior notice.
- I/We will inform the Bank/Building Society in writing if I/we wish to cancel this instruction.
- I/We understand that if any Direct Debit is paid which breaks the terms of this instruction, the Bank/Building Society will make a refund.

Signature(s)

.....

Date

Banks/Building Societies may refuse to accept instructions to pay Direct Debits on some types of account.
No acknowledgement required.

DIRECT DEBIT - A better way to pay your annual subscription

Millions of people in Britain now pay many types of bills by Direct Debit.

It helps you because:

- * We and your bank do all the work for you.
- * You have no cheques to write.
- * It is simple and inexpensive.
- * You have no worries about remembering to pay at the right time.
- * Your insurance will always remain valid since you will never pay late.

It helps us because:

- * Direct Debit is the most cost effective way for the BHPA to collect payments.
- * It substantially reduces our banking costs against other payment methods.
- * It reduces our administrative costs.

The system has been most carefully designed by the banks to protect you, the payer. You are fully guaranteed against errors. In the unlikely event of Direct Debits being presented in error you can obtain an immediate refund from your bank. You can, of course, cancel the instruction at any time by informing the BHPA and your bank branch.

All you have to do is complete the Direct Debit Instruction form overleaf. The form authorises your bank branch to charge Direct Debits from the BHPA to your account. Payments will be collected once a year, on or just after the third Thursday of the month in which your membership lapses. You will, of course, receive prior written notification of any changes to the subscription rates that may apply to you.

Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions by Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, the BHPA will notify you at least ten working days in advance of your account being debited or as otherwise agreed. If you request the BHPA to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by the BHPA or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when the BHPA asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Please Note:

If you wish to pay this year's membership renewal by Direct Debit, this form and your renewal form must be received at the office at least three weeks before your membership expiry date.