



## Application For Examination - Senior Coach/AEI/Instructor

To be completed by the CFI or Chief Coach and returned to the BHPA, there is no fee for a first examination, other than AEI(D), where the pilot does not already hold a Dual Pilot licence in the relevant discipline.  
(NB - An examination fee of £50.00 is applicable to any further examination or re-examination, please enclose payment).  
Before submitting a candidate for examination they should refer to the notes overleaf and ensure that the pre-requisites are satisfied and that the syllabuses have been covered.

School or Club Name : \_\_\_\_\_ BHPA Reg. No. \_\_\_\_\_

Candidate's Name : \_\_\_\_\_ Individual M/ship No. \_\_\_\_\_

Address : \_\_\_\_\_

Post code : \_\_\_\_\_ Tel. No. daytime: \_\_\_\_\_ evening: \_\_\_\_\_

Pilot ratings : \_\_\_\_\_ Coach appointments held : \_\_\_\_\_ Instructor licences held : \_\_\_\_\_

State a preferred month for the examination: \_\_\_\_\_

Summarise the candidate's record relevant to the type of licence sought (eg - number of days instructing; number of tow launches as Operator; number of aerotows as tug pilot/HG pilot; etc. PA CFI's should indicate the the class of canopy eg round/square)

On how many days has the candidate acted as :  
a) Duty Instructor or \_\_\_\_\_  
b) Coach in Charge of Towing/Aerotowing \_\_\_\_\_  
c) Passenger \_\_\_\_\_  
d) Pilot in charge \_\_\_\_\_

At which clubs and under which CFI/CAC/CTC  
Clubs \_\_\_\_\_ CFI/CAC/CTC \_\_\_\_\_

What type of licence is being sought ? : AEI (Solo) AEI (Dual) Instructor Senior Instructor Senior Coach  
(circle as appropriate)  
HG PG PA  
Hill Tow Aerotow Power Round Square

Please note any relevant experience or other air/adventure sports, especially any similar Instructor or Coach ratings held.

**Declaration by the CFI/STC:** In my opinion the candidate has the necessary aptitude, attitude and qualities required relevant to the licence applied for. His/her knowledge and competence, particularly as an Instructor or Coach are such that I would have confidence in allowing him/her to take sole charge of operations within my club.  
**I ENCLOSE COPIES OF THE CANDIDATE'S FULLY COMPLETED TI LOG, CURRENT 1st AID CERTIFICATE AND RELEVANT LOG BOOK ENTRIES - I HAVE CARRIED OUT A MOCK EXAMINATION (not required for AEI(D))AND INCLUDE MY APPRAISAL OVERLEAF.**

Signed: (CFI/CAC/CTC) \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Memb. No. \_\_\_\_\_

<b>FOR OFFICE USE ONLY:</b>				
Rec'd:	Ch/PO:	Examiner:	Exam date:	Result:

# NOTES FOR THE CFI/CHIEF TOW or AEROTOW COACH:

Examination arrangements:

Examiners will be appointed and mutually acceptable dates and venues arranged.

The question which the Examiners will ask themselves in assessing the overall ability of the candidate is:

**CAN THIS PERSON TAKE SOLE CHARGE OF AN OPERATION UNDER VARIABLE WEATHER CONDITIONS AND REMAIN EFFECTIVE?**

**Please give your appraisal of the candidate after conducting the mock examination:**

---

---

---

**The CFI/CTC/CAC's attention is drawn to the following pre-requisites for any candidate to be accepted for examination:**

- (A)**
1. Must possess a personal copy of the current edition of the Technical Manual.
  2. Must be aged 18 years or over.
  3. Must be recommended by a CFI/CTC/CAC.
  4. Must possess a current, relevant First Aid Certificate - (copy enclosed with application).
  5. Hold, as appropriate, P rating.

Additionally, for potential Instructors :

- (B)**
1. Be registered as a Trainee Instructor and have satisfied the relevant requirements.
  2. Must possess a completed TI Log (copy enclosed with application).  
NOTE: make sure that the candidate has been 'signed off' as competent to brief students for all training Exercises up to CP
  3. Have satisfied the training requirements for the relevant discipline.
  4. For a Tow licence the appropriate Operator licence must be held.

In addition to **(A)** above, potential Senior Aerotow Coaches must:

1. Have completed at least 100 aerotow launches as towed pilot (at least 50 of which must be hang glider launches).
2. Have logged at least 200 hours on weight-shift, with at least 50 hours hang gliding.
3. Hold Club Coach, Senior Coach or Instructor qualification.

Note: The candidate will normally be an Aerotow Coach with at least ten days experience of being in charge of , and responsible for operations (as authorised on a day to day basis by his/her CAC).

**Part of the examination will be practical and part will be a verbal interview, and candidates may be required to present a 20 minute lecture to students. For an AEI(D) that is not currently a Licensed Dual Pilot, they will be required to sit a written exam.**